

# Progression in Computing at Nether Edge

Cycle 1 2020/21



## Fundamentals

Skill:	Opening a document		Inserting a picture			Inserting text				Keyboard skills			Organisation			Saving a document	
	Opening file from class folder	Creating own file and saving in class folder	Inserting a picture from the class file  Resizing the image using the bottom corner and left clicking to drag	Inserting a picture from the internet using a given phrase  Resizing the image using the bottom corner and left clicking to drag	Searching for own image on the internet  Resizing the image using the bottom corner and left clicking to drag	Typing into a given text box	Inserting a text box and typing  Changing font colour	Inserting a text box and typing  Changing font style, colour and size	Inserting a text box and typing  Changing font style, colour and size  Using bullet points and italics	Using the shift key to use a capital letter	Using the shift key to use a capital letter  Using copy and paste (both by right clicking and CtrlC and CtrlV)	Using the shift key to use a capital letter  Using copy and paste (both by right clicking and CtrlC and CtrlV)  Using the shift key to access special characters	Text box inserted and positioned  Rectangle inserted into the document "header" so that the children know the size to resize the image to	Understanding that everything needs to be within the blue margin line (this wont be printed)  Font styles, colours and size haphazard  Images linked to task	Understanding that everything needs to be within the blue margin line (this wont be printed)  Font styles, colours and size carefully edited to ensure clarity  Images linked to task	Using the disk icon to 'save'	Using file - 'save as' and saving in the class folder
Year 1	X		X			X				X			X			X	
Year 2	X		X				X			X			X			X	
Year 3	X			X				X			X			X		X	
Year 4		X		X				X			X			X			X
Year 5		X			X				X		X				X		X
Year 6		X			X				X		X				X		X

## Online Safety (with PSHE links)

PSHE:	Health and Wellbeing			Relationships														
Computing:	Lifestyle and health			The social web						Protecting ourselves								
	L1 Understand a healthy balance of online and offline activities	L1 Understand a healthy balance of online and offline activities can affect our well-being	L1 Understand social media anxiety	S1 How do we keep our information safe?	S1 Understand friends should behave appropriately and kindly at all time	S1 We have control and consent of our online and offline world	S2 What makes a good friend online and offline	S2 Understand some people's behavior is different online and how to deal with it	S3 Communicating online and offline with people	P1 Who can you trust online?	P1 People aren't always who they say they are	P1 Protecting our identity including sensitive information such as opinions and emotions	P2 What do we do if we feel uncomfortable online?	P2 Keeping your personal information safe	P2 Protecting the images of us online	P3 How to search safely	P3 Understand attention can be healthy and unhealthy	P4 Understand the dangers and signs of strangers online
Year 1	X			X			X		X	X		X						
Year 2	X			X			X		X	X		X			X			
Year 3		X			X		X		X	X		X	X		X			
Year 4		X			X			X	X	X		X	X		X			
Year 5			X			X		X	X	X		X	X		X	X	X	X
Year 6			X			X		X	X	X		X	X	X	X	X	X	X

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## Computer Suite Timetable

As the time slots are blocked into twenty-minute sessions, it is crucial that the input for the session is delivered in individual classrooms **prior** to the computer suite session. The computer suite has been organised now with fifteen computers, which are all clearly numbered. Every child should know who their partner is and which computer they use every week. The time spent using the computers should be extremely efficient. Every computer has two stools equally spaced below. **Please can you ensure your class consistently leave the room as they find it.** A couple of shortcuts have been added to the desktop to help deliver the first cycle of computing. There is a shortcut to the 'Pupils work' folder and within this, each class has their own folder. Years 1, 2 and 3 will need to create a file for each of their pairs and save this in the class folder prior to the first session. There is also a shortcut to Publisher on the desktop for Years 4, 5 and 6.

	1:35-1:55	1:55-2:15	2:15-2:35	2:35-2:55
Monday				
Tuesday		Year 3 Topaz	Year 3 Amber	
Wednesday			Year 6 Turquoise	Year 6 Pearl
Thursday	Year 4 Emerald	Year 2 Sapphire	Year 4 Garnet	Year 2 Diamond
Friday	Year 5 Amethyst	Year 5 Aquamarine	Year 1 Opal	Year 1 Crystal



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Inquiry question (whole school)

*What do we do if we feel uncomfortable online?*

Outcomes per year group (WAGOLL)

Year 1

**Click Clever Click Safe**

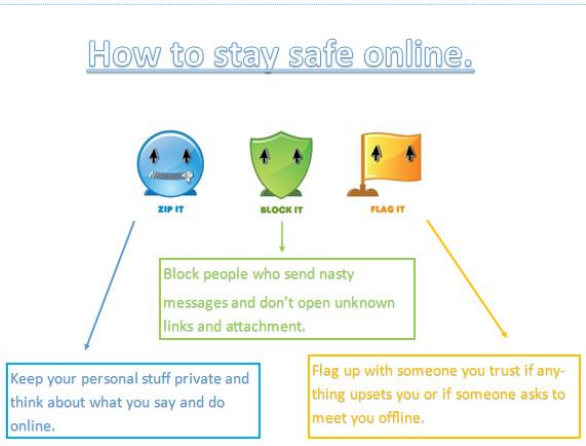


**Block It**

Block it: If something looks odd, it probably is. Block it!

Year 2

How to stay safe online.



**ZIP IT**

**BLOCK IT**

**FLAG IT**

Block people who send nasty messages and don't open unknown links and attachment.

Keep your personal stuff private and think about what you say and do online.

Flag up with someone you trust if anything upsets you or if someone asks to meet you offline.

Year 3 and 4

**How to Stay Safe Online**



**ZIP IT**

- Think twice about what you say online.
- Don't give away your real name or address.
- Never say what school you go to.

**BLOCK IT:**


- Block and delete people you don't know.
- Don't open unknown attachments.
- This is for all devices that use the internet.

**FLAG IT:**

- Flag it up if it's not right.
- Tell an adult you trust.
- You should never feel unsafe/worried online.

Year 5 and 6

**How to stay safe on the internet**



**Zip it**

- Do not give any personal information away when online
- Think about what you are writing and communicating when you are online

**Block it**

- Do not open unknown links
- Do not follow unknown attachments
- Block or delete people who are not acting in a respectful way

**Flag it**

- Tell someone you trust if something upsets you or someone says something inappropriate to you online
- Tell someone you trust if someone tries to meet up with you online